



Office of the Provost-MANUU Boys Hostels

31<sup>st</sup> August, 2017

## NOTICE

All the Borders of Boys Hostels are hereby informed that the students of each Boys Hostels has to deposit an amount of 1800/- (Rupees One Thousand Eight Hundred Only) towards 'Mess Fee' from the month of September to November, 2017 and January to April, 2018. The amount should be deposited in the Mess Account No. 7436 (IOB, Gachibowli).

Accordingly, the 'Surplus or Deficit' amount of the Mess Bills will be adjusted in the month of December, 2017 and then in the month of May, 2018.

The Mess fee should be deposited between 01<sup>st</sup> to 10<sup>th</sup> of every month through Challan. The copies of the Challans are available with the Caretakers of the respective hostels. The receipt of the Challan towards "Mess Deposit" shall be submitted to Provost Office along with Mess Card for entry and record purpose.

*Note: 1. If, any one fails to deposit the above mentioned Mess Fee till 10<sup>th</sup> of every month, the 'Mess Facility' will be stopped immediately from 11<sup>th</sup> of every month. In this regard, any Request/Excuse will not be considered.*

*2. The Border who are closing their Mess facility for 1 month they should inform in advance with a valid reason so, that monthly advance may not be charged for next month.*

**Provost  
MANUU-Boys Hostels**

**Copy to:**

1. Office of the Vice-Chancellor
2. Office of the PVC& Registrar I/C
3. Director, CSE
4. Joint Director, CIT with a request to upload it on University Website
5. Senior Warden, Wardens and Caretakers of the Boys Hostels
6. Concerned File