



Date: 08-09-2017

TRAINING AND PLACEMENT CELL

NOTICE

Sub: "Employability Skills Enhancement" Training Programme -Reg.

Training and Placement Cell, MANUU is organizing "Employability Skills Enhancement" Training Programme in collaboration with Career Guidance Council, Hyderabad. This programme will start on 16th September, 2017 and end on 07th October, 2017.

Professionals from IT Industry volunteering with the Career Guidance Council will conduct weekly sessions on Saturdays at the CSE Coaching Academy.

Date	Session - I	Faculty	Session - II	Faculty
	10:00 AM to 11:30 AM		11:30 AM to 1:00 PM	
16-Sep-17	What do Employers Look for?	Syed Munawar	Resume Writing	Mohammed Sami Ovais
23-Sep-17	Aptitude Test Preparation	Mohammed Asif	Soft/Communication Skills	Mohammed Shahnoor
30-Sep-17	Group Discussions/JAM Session/Tell me about yourself	Mohammed Amer	How to face Interview	Mohammed Shoeb
07-Oct-17	How to Search for a Job	Syed Munawar	Mock Interviews	CGC Volunteers Team

As the seating is limited, we will only accept students nominated by the Heads of Departments. Each HOD may kindly nominate a maximum of 10 students.

Nominations must be sent to manuplacements@gmail.com at the Training and Placement Cell, Room No.13, CSE Coaching Academy, by 13th September, 2017.

Inaugural Session of training programme will be held on 16th September, 2017 at 10:00 AM.

[Signature]
 PRO 08/09/2017

Training and Placement Cell

Copy to :-

- Vice Chancellor's Office
- PVC & Registrar's Offices
- Dean Students Welfare
- Provost Office
- Proctor Office
- All Deans
- All Heads of Departments
- All Faculty Co-ordinators Training and Placement
- Director, CIT (with a request to upload on University Website)

} For Information

} With a request to nominate students