



Office of the Provost-MANUU Boys Hostels

03rd September, 2017

NOTICE

Dear Boarders,

You may be aware that a Notice Dated 31st August, 2017 has been circulated to deposit an amount of Rs.1800/- (Rupees One Thousand Eight Hundred Only) towards 'Monthly Mess Fee' from the month of September to November, 2017 and January to April, 2018.

But, it has come to my notice that some of the students are unable to understand the reasons to deposit an amount of Rs. 1800/- monthly. The reasons of the same are given below:

- i. The expenditure of the 'Monthly Mess Bills' of the academic year 2016-17 is an average of Rs. 1750/- per month. The details of 'Monthly Mess Bills' from August 2016- to May 2017 is given below:

2016	August	September	October	November	December
	Rs.1762/-	Rs.1752/-	Rs.1794/-	Rs.1892/-	Rs.2023/-
2017	January	February	March	April	May
	Rs.1916/-	Rs.1610/-	Rs.1845/-	Rs.1717/-	Rs.1284/-

- ii. Due to practical problems, the Provost Office is unable to calculate the Mess Bill on or before 30th /31st month of every month due to following reasons:
 - a. The actual consumption towards 'Food Items' and 'Remaining Stock' cannot be figured out on or before 30th /31st day of every month. It takes at least one or two day to calculate the real figures of consumed 'Food Items' and 'Remaining Stock'.

- b. The actual 'Per Day Diet' of your Mess Bill cannot be calculated after 30th / 31st day of every month, as many of the vendors failed to submit their Bills exactly on 30th / 31st day of every month, due to their own reasons.
- c. As you may be aware that before declaring the expenditure of 'Monthly Mess Bills', the all actual bills have to be audited by 'Food ad Audit Committee' of the students preferably on 03rd/04th day of every month. Earlier, it has come to notice that Mess Bills are not audited by 'Food ad Audit Committee' on scheduled time due to non-availability of time from 'Food ad Audit Committee' members and some time Mess (Wardens), also, due to some prior engagement.
- d. Further, to have transparency and accuracy about total number of 'Mess Diets' being charged monthly, the tentative details of 'Monthly Mess Diet' availed by the resident members of the hostels are displayed at Notice Boards before declaring the final 'Monthly Mess Bill'. Accordingly, the students were asked to report about any discrepancies of diets within one or two days, before declaring the final number of 'Mess Diets' availed per month.
- e. In some of the cases, inadvertently the Hostel Staff does not record the 'Mess Diets' of the students properly who are not availing the Mess facility with valid reasons. Therefore, it is very difficult to 'Rebate/ Surplus Amount' in favor of the students, if there is any discrepancy in the total Mess Diets of the month.
- iii. Due to above given reasons/ clarifications, it is very difficult to display the final 'Monthly Mess Bill' on or before 05th/ 06th of every month. In that situations, when the Provost Office asks you to pay the Mess Bill of the current month, you have few days to deposit the Mess Bill, resulting a lot of rush at Indian Overseas Bank, MANUU Campus, Gachibowli, Hyderabad to pay it through Challans.
- iv. Further, to minimize your Mess Expenditure, most of the 'Bulk Food Items' are being purchased monthly through Wholesale Market - Begum Bazar, Hyderabad, which amounted to Rs. 12-15 Lakhs. As you may be aware that the University has charged you Rs. 1800/ for monthly expenditure of Mess and Rs. 1500/ as advance to purchase the food items which is a necessity to procure the items in advance for running the Mess smoothly and regularly. Hence, the boarders of the

Hostels are asked to deposit the monthly Mess Bills from 01st to 10th of every month. Accordingly, you have signed the Undertaking -2017-18 for the same.

- v. Further, once again it is clarified that the Provost Office will adjust the 'deficit/ Surplus Amount' in your Mess Bills/Fee in the month of December 2017 and May 2018.
- vi. Moreover, you may be aware that last year 2016-17, the Provost Office has taken a lenient view not to stop your 'Mess Facility' after 10th of every month, even a majority of the students had failed to pay the Monthly Mess Fee/Bill on time due to 'Notebandi/ Demonetization', since 08th November 2016 and any other genuine reasons of the students who were unable to pay monthly Mess Fee.

In view of the above and to serve the Mess Facility smoothly and regularly, you are requested to deposit the Mess Fee of Rs. 1800/- till 10th of every month otherwise the 'Mess Facility' will be stopped immediately from 11th of every month. In this regard, any Request/Excuse will not be considered.

*Provost,
MANUU-Boys Hostels*

Copy to:

1. *Office of the Vice-Chancellor*
2. *Office of the PVC, Registrar*
3. *Joint Director, CIT with a request to upload it on University Website*
4. *Senior Warden, Wardens and Caretakers of the Boys Hostels*
5. *Concerned File*