OFFICE ORDER

Sub: Transfer of certain Non-Teaching Employees – Reg.
Ref: Approval of the Vice Chancellor dated 29.06.2019

The following Office Attendants/MTS are hereby transferred/shifted on
administrative grounds with immediate effect and posted as per details furnished
below:

<table>
<thead>
<tr>
<th>SI No</th>
<th>Name of the Employee</th>
<th>Designation</th>
<th>Present Place of Posting</th>
<th>Transferred &amp; Posted at</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Mr. Abdul Majeed</td>
<td>Office Attendant</td>
<td>Dept. of Urdu</td>
<td>Saiyid Hamid Library</td>
</tr>
<tr>
<td>2</td>
<td>Mr. P. Narsing Rao</td>
<td>Office Attendant</td>
<td>Dept. of Economics</td>
<td>DDE</td>
</tr>
<tr>
<td>3</td>
<td>Mr. Mohd. Abdul Hameed</td>
<td>MTS (Contractual)</td>
<td>Saiyid Hamid Library</td>
<td>Dept. of Urdu</td>
</tr>
<tr>
<td>4</td>
<td>Mr. Mohd. Gulam Aziz</td>
<td>MTS (Contractual)</td>
<td>DDE</td>
<td>Dept. of Translation Studies</td>
</tr>
<tr>
<td>5</td>
<td>Mr. Irfan Bin Hameed</td>
<td>MTS (Contractual)</td>
<td>Dept. of Translation Studies</td>
<td>Dept. of Economics</td>
</tr>
<tr>
<td>6</td>
<td>Mr. Shaik Ahmed</td>
<td>MTS (Contractual)</td>
<td>Dept. of Hindi</td>
<td>Health Centre</td>
</tr>
</tbody>
</table>

2. Therefore, the Heads concerned are requested to relieve the above employees
   immediately to enable them to report at their new place of posting.

3. The compliance report of this office order may be forwarded to Office of the
   Registrar.

Copy to:

1. All the Individuals concerned
2. All Heads concerned
3. Office of the VC/PVC/Registrar
4. The Finance Officer
5. Joint Director, CIT for uploading on the Website
6. Personal/Concerned Files
OFFICE ORDER

Sub: Re-organisation of certain non-teaching employees working in Darbhanga – Reg.

Ref: Approval of the Vice Chancellor dated 29.06.2019

The following non-teaching employees working in various institutions situated in Darbhanga are hereby transferred on administrative grounds with immediate effect and posted as per details furnished below:

<table>
<thead>
<tr>
<th>SI No</th>
<th>Name of the Employee</th>
<th>Designation</th>
<th>Present Place of Posting</th>
<th>Transferred &amp; Posted at</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Mr. S.M. Alqumah Rizvi</td>
<td>Assistant</td>
<td>Model School Darbhanga</td>
<td>Polytechnic Darbhanga</td>
</tr>
<tr>
<td>2</td>
<td>Mr. Md. Sadre Alam</td>
<td>Lower Division Clerk</td>
<td>Polytechnic Darbhanga</td>
<td>Model School Darbhanga</td>
</tr>
<tr>
<td>3</td>
<td>Mr. Meraaj Ahmad</td>
<td>Lab Assistant</td>
<td>Polytechnic Darbhanga</td>
<td>CTE Darbhanga</td>
</tr>
<tr>
<td>4</td>
<td>Mr. Md. Arshad</td>
<td>Lab Assistant</td>
<td>CTE Darbhanga</td>
<td>Polytechnic Darbhanga</td>
</tr>
</tbody>
</table>

2. Therefore, the Heads concerned are requested to relieve the above employees immediately to enable them to report at their new place of posting.

3. The compliance report of this office order may be forwarded to Office of the Registrar.

Copy to:

1. All the Individuals concerned
2. The Principal CTE/Polytechnic/Model School, Darbhanga
3. Office of the VC/PVC/Registrar
4. The Finance Officer
5. Joint Director, CIT for uploading on the Website
6. Personal/Concerned Files
OFFICE ORDER

Sub: Transfer of certain non-teaching employees – Reg.
Ref: Approval of the Vice Chancellor dated 29.06.2019

The following non-teaching employees are hereby transferred on administrative grounds with immediate effect and posted as per details furnished below:

<table>
<thead>
<tr>
<th>SL No</th>
<th>Name of the Employee</th>
<th>Designation</th>
<th>Present Place of Posting</th>
<th>Transferred &amp; Posted at</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Mrs. G. Anasuya</td>
<td>Section Officer</td>
<td>Polytechnic, Hyderabad</td>
<td>Instructional Media Centre</td>
</tr>
<tr>
<td>2</td>
<td>Dr. Mohsina Anjum Ansari</td>
<td>Research Assistant</td>
<td>CSSEIP</td>
<td>Examination Branch</td>
</tr>
<tr>
<td>3</td>
<td>Dr. Abdul Kareem</td>
<td>Research Assistant</td>
<td>CSSEIP</td>
<td>IQAC</td>
</tr>
<tr>
<td>4</td>
<td>Ms. Nusrath Jabeen</td>
<td>U.D.C.</td>
<td>Dept. of English</td>
<td>Saiyid Hamid Library</td>
</tr>
<tr>
<td>5</td>
<td>Mrs. E Rupavathi</td>
<td>U.D.C.</td>
<td>Saiyid Hamid Library</td>
<td>Dept. of Women Education</td>
</tr>
<tr>
<td>6</td>
<td>Mr. Abdul Haseeb</td>
<td>Maintenance Assistance</td>
<td>Polytechnic, Hyderabad</td>
<td>Engineering Section</td>
</tr>
<tr>
<td>7</td>
<td>Mr. Nawaz Khan Mahammad</td>
<td>DEO (Contractual)</td>
<td>Dept. of Women Education</td>
<td>Dept. of English</td>
</tr>
</tbody>
</table>

2. Therefore, the Heads concerned are requested to relieve the above employees immediately to enable them to report at their new place of posting.

3. The compliance report of this office order may be forwarded to Office of the Registrar.

Copy to:

1. All the Individuals concerned
2. All Heads concerned
3. Office of the VC/PVC/Registrar
4. The Finance Officer
5. Joint Director, CIT for uploading on the Website
6. Personal/Concerned Files

Asst. Registrar (ER-II)
ORDER

Sub: Transfer of Mr. M. Mohan Rao from Health Centre to Department of Hindi - Reg.
Ref: Approval of the Vice Chancellor dated 29.06.2019

Consequent upon approval of the competent authority, Mr. M. Mohan Rao, Office Attendant is hereby transferred from University Health Centre and posted at Department of Hindi with immediate effect on administrative grounds.

2. The In-charge, Health Centre is requested to relieve him immediately to enable him to report to the Head, Dept. of Hindi.

3. The compliance report of this order may be sent to the O/o the Registrar.

Asst. Registrar
ER-II

Copy to:

1. Mr. M. Mohan Rao
2. Head, Dept. of Hindi
3. Incharge, Health Centre
4. Office of the VC/PVC/Registrar/FO
5. The Director, CIT for uploading on the University website
6. Personal/concerned file