

مولانا آزاد نیشنل اردو یونیورسٹی  
**MAULANA AZAD NATIONAL URDU UNIVERSITY**  
(A Central University established by an Act of Parliament in 1998)  
(Accredited "A" Grade by NAAC)



*Directorate of Distance Education*

**FUNCTIONAL ENGLISH FOR URDU SPEAKERS**

**2011-2012**

Dear Student,

I am sending herewith three assignments i.e. (Assignment 1, Assignment II and Assignment III). Each assignment carries 30 marks. You have to get a minimum of 10 marks in each assignment. Please note that assignments are compulsory component of final evaluation. The marks secured in the assignment will be included in the final evaluation.

It is necessary for you to answer each assignment paper on a separate answer book of white paper (foolscap size) in your own hand writing. You must write the question number correctly with each answer and leave a margin of 4 cms. on each side. After completion, the students should submit their completed assignments either in person (against acknowledgement) or send by registered post to:

**The Course Co-ordinator**  
Directorate of Distance Education  
Maulana Azad National Urdu University  
Gachibowli, Hyderabad – 500 032 (A.P)

The last date for submission of first assignment is 31-05-2012 for second assignment 30-06-2012. The assignments submitted after these dates will not be accepted.

There will be a term-end university examination. It shall consist of three papers. These papers will be of three hours duration with 70 marks each. You have to get a minimum of 26 marks out of 70 marks for a pass in the examination. As such for passing in each paper one has to get a minimum 36 marks (i.e. 10 marks in assignment + 26 marks in the end-course University examination). I am also enclosing herewith for your guidance the Model Papers for the University examination. The University examination schedule will be notified and intimated to you in due course. When examination dates are notified you will have to submit examination form and send it to the Controller of Examinations by Registered Post.

For any guidance you may contact your course Co-ordinator whose address is already given in your admission letter.

**Director, D.D.E**

**MAULANA AZAD NATIONAL URDU UNIVERSITY**  
*Directorate of Distance Education*

**FUNCTIONAL ENGLISH FOR URDU SPEAKERS**  
**ASSIGNMENTS PAPER-1, ASSIGNMENT -1**

Last date of Submission 31-05-2012

Marks : 30

- 1) Answer all Questions
- 2) All Questions carry equal marks.

I. 5x6=30

1. What is meant by sentence stress? Give an example.
2. What are structural words?
3. How will you begin conversation?
4. What are the main types of listening?
5. How will you give your personal information?

II. Write down the phonetic symbols of the underlined words.

1. That      2. Hat      3. Chain      4. Young      5. Show

III. Place the stress marks on the following words.

- a. Apparatus    b. Approach    c. Individual    4. Bottle      5. Tin

IV. Complete the following telephone conversation?

Arshia: hello, can I speak to manager please?

Manager .....

Arshia: good morning sir! This is Arshia speaking I can't come to office today.

Manager: .....

Arshia: I have got the temperature and soar throat.

V. Write a story about clever crow.

VI. Write down the phonetic symbols for the following words.

1. Mgn      2. Cgn      3. Zoo      4. Bat      5. Tea

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**ASSIGNMENTS PAPER-1, ASSIGNMENT -2**

Last date of Submission 30-06-2012

Marks : 30

1) Answer all Questions

2) All Questions carry equal marks.

6x5=30

1. How many consonant sounds are there in English speech?
2. How many types of questions are there in English? What are they?
3. What is syllable? Give example.
4. Write the phonetic symbols for the underlined sounds in the following words?  
a. Vision    b. Father    c. Cheat    d. Young    e. Bag
5. How will you give personal information?
6. Complete the following conversation between doctor and patient.

Doctor: Hello, come in and sit down.

Patient: .....

Doctor: Well, what's the problem?

Patient: .....

Doctor: How long have you had these?

Patient: .....

Doctor: Let me check the deep breath. Is it painful here?

Patient: .....

Doctor : Nothing to worry.

It is just the ordinary infection. Use the medicine and see me after two days.

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**FUNCTIONAL ENGLISH FOR URDU SPEAKERS**  
**ASSIGNMENTS PAPER-2, ASSIGNMENT -1**

Last date of Submission 31-05-2012

Marks : 30

1. Answer all Questions
2. All Questions carry equal marks.

I.

1. How many types of reading are there?
2. How will you make notes?
3. How will you write an application for a job?
4. How will you describe a character?
5. How will you use dictionary.

II. Give the synonyms of the following?

- a. Capable                      b. Joy    c. Delight    d. Mistake                      e. Stop    f. Truly.

III. Give the synonyms of the following?

- a. Allive            b. Arrive            c. Buy    d. Wet    e. Up

IV. Explain the meanings of following idioms and phrases.

- a. Red letter day
- b. Pull someone's leg.
- c. On the top of the world.
- d. A snake in the grass.
- e. A drop in the ocean

V. *Read the following passage and answer the question at the end.*

### ***Sports and Games***

*When we watch films or television or listen to music, they may get entertainment but they do not make us active.*

*On the other hand they can make us lazy or inactive we can't take part in the film or television programme we are watching we can't just join the musician unless we know how to sing. Sports and games give us chance not to watch but also take part. They provide not only entertainment and also exercise challenge and for thousands of people watch cricket on the field on television. In every country sports and games are encouraged for boys and girls and even elderly people can take part in games and sports. These are hundreds of games. Some of them are played by individuals and others by teams of players, chess, cards, gifts, snooker, boxing, tennis and badminton are played by individuals, athletics includes such as running, high jump, or long jump and gymnastic.*

*Question:*

- 1. Is there anything wrong in watching films or television. If so what are they?*
- 2. Give some examples of team games and write down words connected with them.*

VI. *Read the following passage and answer the questions given below:*

*A hobby is any enjoyable activity do for pleasure and relation during leisure you do not take up hobby for money or games. People have different hobbies like gardening, painting, singing, photography, collection of stamps etc.*

*If you have a hobby describe briefly. If you do not have hobbies at present, say what hobby would you like take up and explain the reasons.*

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**FUNCTIONAL ENGLISH FOR URDU SPEAKERS**  
**ASSIGNMENTS PAPER-2, ASSIGNMENT -2**

Last date of Submission 30-06-2012

Marks : 30

1. Answer all Questions
2. All Questions carry equal marks.

I.

1. What do you understand by learning a word?
2. Mention the different techniques in improving vocabulary.
3. Explain the term collocation?
4. What is proverb? Give an example?
5. What is passive recognition of vocabulary?

II. Give the synonyms of following:

- a. Encourage    b. Mistake    c. Stop    d. Rapidly    E. Truly.

III. Give the antonyms of the following?

- a. Above    b. Clear    c. lucky    d. Buy    e. Responsible.

IV. Explain the meaning of the following idioms and phrases.

- a. Hattrick    b. In black and White    c. Five wire.    D. On the top of the world.

V. Change the following words as directed.

- a. Mango (noun form)
- b. Pure (Verb form)
- c. Attract (noun form)
- d. Strong (noun form)
- e. Tight (verb form)

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**ASSIGNMENTS PAPER-3, ASSIGNMENT -1**

Last date of Submission 31-05-2012

Marks : 30

1. Answer all Questions
2. All Questions carry equal marks.

I.

1. Subject + Verb + Object
2. Subject + Verb + Object + Adverb
3. Subject + Verb + Complement
4. Subject + Verb + Object + Object
5. Subject + Verb + Object + compliment

II. Give one example of the following

- a. Present Continuous Tense.
- b. Past Perfect Tense.
- c. Future Continues Tense.
- d. Simple Present Tense.
- e. Simple Past Tense.

III. Fill in the blanks with 'a' 'an' or 'the'.

- a. There is \_\_\_\_\_ book.
- b. She walks two miles \_\_\_\_\_ hour
- c. She is \_\_\_\_\_ engineer.

IV. Describe briefly your visit to Hyderabad.

V. Form sentences following adjusting adverbs.

- a. Slowly      b. Excellently      c. Angrily      d. Easily      e. quickly

VI. Write a letter for the post of a teacher in a school.

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**FUNCTIONAL ENGLISH FOR URDU SPEAKERS**  
**ASSIGNMENTS PAPER-3, ASSIGNMENT -2**

*Last date of Submission 30-06-2012*

*Marks : 30*

1. *Answer all Questions*
2. *All Questions carry equal marks.*
- I. *Write one sentence for each of the following.*
  - a. *Subject + Verb*
  - b. *Subject + Verb + Adverbial*
  - c. *Subject + Verb + Object + Adverbial*
  - d. *Subject + Verb + Object*
  - e. *Subject + Verb + Object + Complement*
- II. *Give one example for each of the following*
  - a. *Future Tense*
  - b. *Future Continuous*
  - c. *Simple Past Tense*
  - d. *Past Continuous Tense.*
  - e. *Questions in Past Tense.*
- III. *Fill in the blanks with a, an, or the.*
  - a. *She ate \_\_\_\_\_ apple.*
  - b. *This is \_\_\_\_\_ egg.*
  - c. *This is \_\_\_\_\_ book.*
- IV. *Describe briefly visit to Tajmahal*
- V. *V. Frame Sentences from the following adverbs.*
  - a. *Similarly* b. *Completely* c. *Quickly* 4. *Fluently* 5. *Carefully.*
- VI. *Write a letter for the job in Infocity or Information Technology*

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