

मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी مولانا آزاد نیشنل اردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University established by an Act of Parliament in 1998)
(Accredited "A" Grade by NAAC)
ADMINISTRATION – SECTION / प्रशासन अनुभाग



सं./No. MANUU/Admn /F.162/2020-21/ 1059

दिनांक 28.12.2020

OFFICE ORDER / कार्यालय आदेश

Sub/ विषय: MANUU– Administration – Personal Computer advance sanctioned-
Submission of Original Invoices -Intimation– Office Order– Regd.

Ref./ संदर्भ:

1. Office order No. MANUU/Admn /F.162/2019-20/1003 dated 23rd March, 2020.
2. Office order No. MANUU/Admn /F.162/2019-20/991 dated 11th March, 2020.
3. Circular No. MANUU/Admn /F.110/2019-20/1006 dated 12th February, 2020

All the employees of MANUU who have been sanctioned computer advance vide Office orders mentioned under references cited at 1 & 2 are hereby requested to submit the original GST invoice/bill with make and model number of the personal computer purchased to the Administration Section within a period of 15 days from the issue of this order failing, which the entire amount together with interest shall be recovered.

Registrar I/c
प्रभारी कुलसचिव

To

All the employees concerned

Copy to: प्रतिलिपि

- 1) Office of the Vice-Chancellor/PVC/Registrar/Finance Officer
- 2) Director, CIT for uploading on University Website