

مولانا آزاد نیشنل اردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University established by an Act of Parliament in the year 1998)
(Accredited "A" Grade by NAAC)



No. MANUU/ITI/F-20/2017-18/40

9th May, 2017

ORDERS

Sub: Constitute of Institutional Management Committee of MANUU ITI Hyderabad – Reg.

Ref: Approval of Vice Chancellor I/c dated 31.05.2017.

Consequent to the approval of the Competent Authority, the following Institutional Management Committee of MANUU ITI as constituted:-

| | | |
|----|---|----------|
| 1. | Prof. P. F. Rahman <i>Chairman, CAC</i> | Chairman |
| 2. | Prof. Najmul Hassan, <i>Dean, School of Sciences</i> | Member |
| 3. | Prof. Abdul Wahid, <i>Dean, School of Computer Science and Information Technology</i> | Member |
| 4. | Dr. Mohd Yousuf Khan, <i>Principal, Polytechnic MANUU</i> | Member |
| 5. | Coul. Anand Vasant Talpallikar, <i>DGM (Manufacturing Operations) Vedang Radio Technology Pvt. Ltd.</i> | Member |
| 6. | S. Narasingha Rao, <i>Executive Engineer, MANUU</i> | Member |
| 7. | Mr. Md. Ameer, <i>Instructor, Electronic Mechanic</i> | Member |
| 8. | Mr. Md. Abdul Quadeer, <i>Instructor, Electrician</i> | Member |
| 9. | Dr. Arshia Azam, <i>Associate Professor, Polytechnic Hyd & Incharge, MANUU ITI Hyderabad</i> | Convenor |

The above Committee shall be responsible for the process of grading system.


Assistant Registrar
(Academic)

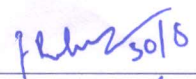

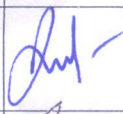
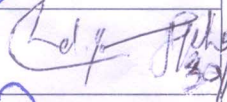
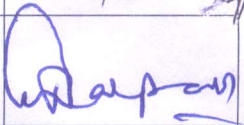
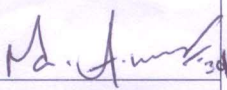

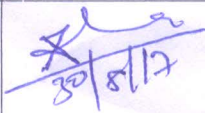
To
All the members

Copy to:

- 1 P.S. to Vice Chancellor
- 2 P.A. to Registrar
- 3 Concerned file

Gachibowli, Hyderabad – 500 032, A.P. (INDIA) Registrar's Off: +91-040-23006121
23008441(A.R.Academic) EPABX: +91-040-23006612-15 extn; 204/205/206(Acad. Section)
Fax: 23006603 Website: www.manuu.ac.in

**Attendance Meeting held on 30.08.2017 at 3.30 P.M in ITI
Hyderabad**

| Sl | Name of the Members | Designation | Signature |
|-----|---|-----------------|--|
| 1. | Prof. P.F Rahman, Chairman, CAC | Chairman |  30/8/17 |
| 2. | Prof. Najmul Hassan, Dean, School of Sciences | Member |  30/8/17 |
| 3. | Prof. Abdul Wahid, Dean, School of Computer Science and Information Technology | Member |  |
| 4. | Dr. Mohd Yousuf Khan Principal, Polytechnic MANUU | Member |  30/8/17 |
| 5. | Coul. Anand Vasant Talpallikar DGM (Manufacturing and Operations) Vedang Radio Technology Pvt. Ltd. | Member |  |
| 6. | S. Narasingha Rao Executive Engineer, MANUU | Member | |
| 7. | Mr. Md. Ameer, Instructor, Electronic Mechanic | Member |  30/8/17 |
| 8. | Mr. Md. Abdul Quadeer, Instructor, Electrician | Member |  30/8/17 |
| 9. | Prof. A. Ravindra Nath, Dean , Academics | Special Invitee | |
| 10. | Dr. Arshia Azam, Associate Professor, Polytechnic Hyd & Principal, MANUU ITI Hyderabad | Convenor |  30/8/17 |

Minutes of meeting

The meeting of all the Members of Institutional Management Committee of MANUU ITI Hyderabad was held on 29.08.2017, 2017 at 3.30 p.m in the ITI Building Hyderabad. The following members were present:


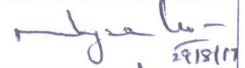

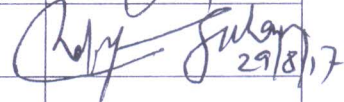


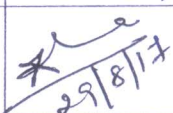
| | | | |
|----|---|----------|---------|
| 1. | Prof. P.F Rahman, Chairman, CAC | Chairman | Present |
| 2. | Prof. Najmul Hassan, Dean, School of Sciences | Member | Present |
| 3. | Prof. Abdul Wahid, Dean, School of Computer Science and Information Technology | Member | Present |
| 4. | Dr. Mohd Yousuf Khan Principal, Polytechnic MANUU | Member | Present |
| 5. | Coul. Anand Vasant Talpallikar DGM (Manufacturing and Operations) Vedang Radio Technology Pvt. Ltd. | Member | Present |
| 6. | S. Narasingha Rao Executive Engineer, MANUU | Member | Absent |
| 7. | Mr. Md. Ameer, Instructor, Electronic Mechanic | Member | Present |
| 8. | Mr. Md. Abdul Quadeer, Instructor, Electrician | Member | Present |
| 9. | Dr. Arshia Azam, Associate Professor, Polytechnic Hyd & Principal, MANUU ITI Hyderabad | Convenor | Present |

The following agenda items were discussed and resolved.

1. Dr. Arshia Azam, Associate Professor and Principal ITI Hyderabad has welcomed all the Institutional Management Committee Members for its first Meeting.
2. Principal ITI Hyderabad has given brief Admission status report of MANUU ITI Hyderabad for the year 2017-18. The committee has suggested to reduce one unit in Plumber trade and start new course Fitter (one unit) in ITI Hyderabad instead of two unit in Plumber.
3. Coul. Anand Vasant Talpallikar, DGM (Manufacturing and Operations), Vedang Radio Technology Pvt. Ltd has suggested to enhance the working skills of the trainees in the field of GIS Copper, earthing and leakage in voltage. The Principal ITI Hyderabad has appreciated and noted his suggestion.
4. Prof.P.F Rahman, Chairman, CAC and IMC has suggested that to utilize the old computer peripherals for Hardware training to the trainees of Electronic Mechanic trade.

5. Dr. Arshia Azam, Principal ITI has informed to all the IMC members that as per grading system it is mandatory to keep Biometric Machine for Trainees attendance. she also informed that already the requirement has been processed to Purchase section for fixing of Biometric Machine in the premises of ITI Hyderabad building.
6. Prof. Abdul Wahid, Dean, School of Computer Science and Information Technology has given suggestion to made the ITI Hyderabad Power point presentation for Grading system team members.
7. All the Instructional Management Committee members has suggested and recommended to do the Memorandum of Understanding from the Industries for training / apprenticeship to our ITI Hyderabad trainees.
8. Prof.P.F Rahman, Chairman, CAC and IMC has informed and instructed to complete and keep update all the records pertaining to ITI Grading System norms on or before 08.09.2017. The Mock Inspection will be done by Prof. P.F Rahman, Chairman, IMC on 9.09.2017 positively.

Meeting ended with vote of thanks to the chair.

| Sl | Name of the Members | Designation | Signature |
|----|--|-------------|---|
| 1. | Prof. P.F Rahman , Chairman, CAC | Chairman |  29/8/17 |
| 2. | Prof. Najmul Hassan , Dean, School of Sciences | Member |  29/8/17 |
| 3. | Prof. Abdul Wahid , Dean, School of Computer Science and Information Technology | Member |  |
| 4. | Dr. Mohd Yousuf Khan Principal, Polytechnic MANUU | Member |  29/8/17 |
| 5. | Coul. Anand Vasant Talpallikar DGM (Manufacturing and Operations) Vedang Radio Technology Pvt. Ltd. | Member | |
| 6. | S. Narasingha Rao Executive Engineer, MANUU | Member | |
| 7. | Mr. Md. Ameer , Instructor, Electronic Mechanic | Member |  29/8/17 |
| 8. | Mr. Md. Abdul Quadeer , Instructor, Electrician | Member |  29/8/17 |
| 9. | Dr. Arshia Azam , Associate Professor, Polytechnic Hyd & Principal, MANUU ITI Hyderabad | Convenor |  29/8/17 |