



MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)

PURCHASE & STORES SECTION

No. MANUU/Purchase/F.48/2017-18/

19th May 2017

To

Sub: MANUU – Purchase & Stores – Supply of furniture at Model School Falaknuma Hyderabad – Limited Tender Enquiry – Reg.

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Sir,

The University intends to procure furniture for Model School Falaknuma, Hyderabad as per the specifications mentioned. You are requested to submit quotation (Exemption as per GoI norms will be the firm on or before **05.06.2017 p.m.** in the presence of prospective



national manufacturer / authorized dealer only. Envelope along with **EMD of Rs. 22,500/-** per Annexure-I on a printed letter head of the tenderer will be opened on the same day at **3:00**

Specification of furniture:

Sl.	Particulars	Qty.
1.	Chairs: Moulded chair with S.S. Legs Dimension. As per sample available at Purchase Section.	60
2.	Plain Table: Four seating capacity, Dimensions: 4' Lx3'Wx2 1/2 H 25mm top,	15

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	1" square pipe of 16 gauge powder coated.	
3.	Glass Door Almira: Standard Size 20/22 gauge powder coated.	07
4.	Slotted Angle Racks: Standard Size 2mm or above angles, 5 slots making 4 partitions angles, slots: 20/22 gauge.	08
5.	Book Case: Made of steel with 4 compartments sliding glass doors provided with locking arrangements. Dimensions: 5.5' height x 33" length x 12" depth.	15
6.	Slopping Magazine display cum storage rack: Rack made of commercial ply 18" all sides with teak beadings having 25 holes. Dimensions: 6.6' height x 5' length x 15' depth.	02
7.	Revolving reference stand: Made of wire net having 5 tires with wheels to place book with 20 pockets.	02
8.	Double face library rack: (Main unit) made of steel sliding type panels with range indicator, index pocket provided for easy cataloging. Dimensions: Size 7.5' height x 6' length x 22" depth with 28 built in books stoppers.	02
9.	Wooden book trolley: Made of CP Teak wood having 4 steps back to back deluxe type with front pocket. Dimensions: size 3.6' height x 4 length x 16" depth.	01
10.	Wooden charging trays. With six compartments, Dimensions: Standard size.	02
11.	Steel stepping stool: Standard size.	02
12.	Magazine display rack of new arrivals made of steel capacity to exhibit 20 news papers, magazine rack fixed wheels. Dimensions: 35 mm Lx360mm W x 1185mm H with 18mm commercial plywood.	02

Terms & Conditions:

Gachibowli, Hyderabad – 500 032

☎ 040-23001697, EPABX No.2300 6612 -15 / Extn: 106, 191 & 119, Fax: 2300 6604, 23001697

Website: www.manuu.ac.in & Email: purchase@manuu.ac.in



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1. Price's are to be quoted both in figures and in words. In case of a discrepancy, price quoted in words/ lowest would be taken as valid.
2. The bidder should be a direct manufacturer or authorized dealer of the above items.
3. Incomplete Bids in any respect are liable to be rejected.
4. The bid must contain the specifications as per the **Annexure – I** and to submit the sample as required by the University.
5. The quantity included in the bid can be increased or decreased at the discretion of the Competent Authority of Maulana Azad National Urdu University Hyderabad.
6. The supply of said items should to be made within a period of **21 days** from the date of receipt of Purchase Order, for late supply the penalty of 0.5% on the cost of whole supply order for every week will be deducted from the bill/EMD upto the maximum of 10% of the cost of supplies after which the order would be cancelled. If the firm supplies inferior quality, the University may at its decision reject the entire material and impose penalty.
7. The amount quoted should include all the charges including taxes, transportation, etc.
8. All pages of the tender document are to be signed and stamped by the tendering firm and to be attached along with the bids.
9. Conditional bids are not accepted.
10. If any manufacturing defect is found within one year / warranty period from the date of supply, the firm should replace the part / item on their own cost within one week from the date of such compliant.
11. The University reserves all the rights to place the order **items wise** with the firm quoted L-1 rates.
12. The firm should submit EMD of Rs. 22,500/- (Exemption as per GoI norms will be considered) in the form of D.D. Drawn in favor of Maulana Azad National Urdu University, Payable at Hyderabad
13. The L-1 firms should submit 10% value of Purchase Order as Performance Guarantee in the form of D.D / Fixed Deposit (Joint Account) / Bank Guarantee in favor of MANUU which will be released after 60 days after fulfilling of all tender obligations.

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मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी

مولانا آزاد نیشنل اردو یونیورسٹی



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14. For any query/clarification, Assistant Registrar Purchase & Stores Section and Principle Model School, Falaknuma, Hyderabad may be contacted.
15. The University reserves all the rights to reject or accept any tender without assigning any reason or cancel or withdraw the tender notice.
16. In case of any dispute, Hyderabad will be the Jurisdiction. The Registrar, Maulana Azad National Urdu University, Hyderabad shall decide the issue and his decision would be final and shall be binding on the both parties.

Assistant Registrar

(Purchase & Stores)

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Annexure-I

Name of Firm	M/s.
Details of EMD of Rs. 22,500/- (if exempted, Exemption proof)	D.D. No. _____ dated: _____ Bank _____
Tax Registration details:	
Original Equipment Manufacturer (OEM) authorization certificate specific to this tender / authorized dealership certificate of the make quoted	
Signed of copy of the Tender	

Price Schedule:

Sl.	Material Description	Qty	Unit Price	Total (inclusive of all)
1.	Chairs: Moulded chair with S.S. Legs Dimension. As per sample available at Purchase Section.	60		
2.	Plain Table: Four seating capacity, Dimensions: 4' Lx3'Wx2 1/2' H 25mm top, 1" square pipe of 16 gauge powder coated.	15		
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Declaration: It is hereby declared that the firm have carefully read and understood the tender and agreed with **all the terms and conditions** of the tender, Hyderabad jurisdiction etc and agreed that the decision of the University shall be final in all respect.

Place :

Signature of the authorized

Date :2017

representative of the firm with stamp

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