

مولانا آزاد نیشنل اردو یونیورسٹی  
MAULANA AZAD NATIONAL URDU UNIVERSITY  
(A Central University established by an Act of Parliament in 1998)  
Gachibowli, Hyderabad – 500 032

No: MANUU/Purchase/F.54/2016-17/T.No.09

Dated: 18.01.2017

Cost of tender form Rs. 10,000/- through DD favour in MANUU, payable at Hyderabad

**Tender Document cum Rate Contract to print  
Self Learning Material (SLM)  
Directorate of Distance Education for the Academic Year 2016-17**



*Last date & time of submission  
of Technical & Financial Bids:*

*08.02.2017  
at 3:00 p.m.*

*Date & time of opening of  
Technical Bids:*

*08.02.2017  
at 3:30 p.m.*

## **TENDER SCHEDULE**

### **Chapter-I : Instructions to bidders.**

1. **Preface:** The Maulana Azad National Urdu University (MANUU) is a Central University established by an Act of Parliament in 1998 at Hyderabad with an all India jurisdiction. The University has a nationwide presence. The Directorate of Distance Education (DDE) in which thousands of students are enrolled in various undergraduate / postgraduate / Diploma & Certificate programmes through Regional Centres and Study Centres all over the country. The University supplies Self Learning Material (SLM) annually to the students by post all over India in the form of printed books.
2. **Call for tender:** MANUU invites sealed tenders from original printer / Govt. organization / reputed printers to print and supply Self Learning Material (SLM) for a period of one year initially.
3. **Submission of tender:** The tender is for printing and supply of Self Learning Material for the Directorate of Distance Education (DDE), Maulana Azad National Urdu University and to be submitted in two separate sealed bids (two bid system) **technical bid** [EMD of Rs. 4,00,000/- (refundable) *with detailed specifications and DD for Rs. 10,000/- (non-refundable) if downloaded form is used*] and **financial bid** (Amount quoted as per financial bid). The two bids are to be placed in separate sealed covers addressing **The Asst. Registrar, Purchase & Stores Section, Maulana Azad National Urdu University, Gachibowli, Hyderabad-500032** before placing both in ONE envelope and to be super scribed with "Tender Document for SLM of DDE". Tenders without Bid Security (EMD) shall be rejected summarily.
4. The EMD furnished should be valid beyond 45 days of the bid validity period and it will be forfeited if the bidder intends to withdraw the bid after opening the financial bid.
5. The successful bidder has to furnish a performance security (10% of the contract value) which will be valid 60 days beyond completion of all the contractual obligations by the bidder. The bidder shall have the option to request for retention of EMD amount already paid and the balance amount can be paid on receipt of the printing work order.
6. **Opening of bids:** The technical bid will be opened and scrutinized by the committee and the technical qualification includes the scrutiny of documents submitted by the firm, visit to the firm and press if required to assess the space availability, machinery and manpower etc., The committee decision will be final in this regard. The financial bid of the technically qualified firms will only be considered / opened.
7. **Samples and proof reading:** The soft/hard copies of SLM (Books) will be provided by the University for reference; however the firm has to observe the above furnished specification and parameter of the SLM (Books). Further, if any correctness is required, the firm has to follow the instructions issued by the University from time to time. The firm has to present one sample of each book of SLM to the University for proof-reading or any other alteration for approval before execution of the printing work order.
8. **Storing Capacity:** Since the volume of books to be printed is on a large scale, the firm should have adequate holding and storage capacity.

## 9. Pre-qualification criteria of bidders:

- a) Should have achieved the Average Annual Turnover of Rs. 24,00,000/- during the last three financial years.
- and**
- b) (i) Should have executed three printing orders for supply of the similar products valuing Rs. 32,00,000/- during the last 7 years  
or  
(ii) Should have executed two printing orders for supply of the similar products valuing Rs. 40,00,000/- during the last 7 years  
or  
(iii) Should have executed one printing order for supply of the similar products valuing Rs. 64,00,000/- during the last 7 years

10. **Repeat order:** The items offered in the tender can be re-ordered at the same rate, terms and conditions within a period of one year from the date of issue of work order extendable by one more year duly agreed by both the parties.
11. The University may place their staff at the printing press to ascertain the quality of paper, printing binding, packing and supply to monitor or a committee / representatives may visit as and when required to ascertain the quality. The firm has to present all the required material before the representatives of the University and to extend all possible cooperation.
12. The required films negative/soft copies of all the SLM books as stated in the annexure will be provided to the printer at DDE. The same are to be returned back safely at DDE after completion of the work.
13. The Printer shall not use the printed material in any form or for any purpose as the same is the property of the University, and any misuse will entail legal action.

## Chapter-II: Terms and Conditions

1. **Specification:** The specifications and allied technical details of SLM books, paper, binding and packing required for the printing work is as follows:

1.	Size of the book	Demy ¼ (finished size 21.5 cm x 27.5 cms)
2.	Paper for cover	200 GSM art card Design/text will be in double colour
3.	Paper for inner text	60 GSM with minimum 80% brightness or more
	Printing of inner pages	Inner text will be in single colour (black).
4.	Type of binding	Perfect Binding (101 pages or more including blank pages) / pin if the number of pages of the book is 100 or less
5.	Packaging	The printed books are to be packed in bundles of 50 / 100 books course wise with plastic strip.
6.	Delivery	MANUU, Gachibowli (at DDE stores, ground floor)
7.	Printing source available	Positive Plates

## 2. Requirement (list of SLM):

Sl.	BKID	Titles	Total No of Inner Pages	No of Inner pages for printing	No of Page for printing of Cover Page	Type of Banding	Qty. required
1	003	English	192	179	2	Perfect	1000
2	004	Hindi – I	288	279	2	Perfect	1000
3	005	Hindi – II	212	210	2	Perfect	1000
4	007	History 102	400	377	2	Perfect	5000
5	009	Pub. Administration 104	348	330	2	Perfect	<b>500</b>
6	013	Islamic Studies Book – I 107-1	100	96	2	Pin	2000
7	014	Islamic Studies Book – II 107-2	104	100	2	Pin	2000
8	EE	Environmental Studies	128	127	2	Perfect	1200
9	21	History 202	466	451	2	Perfect	4000
10	22	Political Science 203	364	342	2	Perfect	4000
11	26	Urdu 206	356	355	2	Perfect	5000
12	27	ISLAMIC STUDIES -I 207-1	76	74	2	Pin	1500
13	28	ISLAMIC STUDIES -II 207-2	88	87	2	Pin	1600
14	29	ISLAMIC STUDIES -III 207-3	160	158	2	Perfect	1600
15	30	ENGLISH LANGUAGE	324	316	2	Perfect	7000
16	31	URDU LANGUAGE - I	176	173	2	Perfect	5000
17	32	URDU LANGUAGE - II	216	215	2	Perfect	5000
18	400	Hindi S/L	288	287	2	Perfect	1200
19	414	Arabic Language S/L	184	182	2	Perfect	<b>500</b>
20	33	Economics Part - I 301-1	352	349	2	Perfect	500
21	34	Economics Part – II 301-2	336	334	2	Perfect	500
22	35	History Part – I 302-1	380	377	2	Perfect	<b>500</b>
23	36	History Part – II 302-2	248	248	2	Perfect	<b>500</b>
24	53	Botany	428	426	2	Perfect	500
25	54	Zoology	364	364	2	Perfect	400
26	57	Physics	224	223	2	Perfect	500
27	61	Botany	376	371	2	Perfect	700
28	62	Zoology	312	310	2	Perfect	600
29	63	Physics Paper – I	304	302	2	Perfect	1100
30	64	Physics Paper – II	504	492	2	Perfect	800
31	65	Chemistry	372	365	2	Perfect	1000
32	66	Mathematics – I	264	255	2	Perfect	700
33	67	Mathematics – II	232	227	2	Perfect	1100
34	68	Botany	276	274	2	Perfect	500
35	69	Zoology	444	327	2	Perfect	500
36	70	Chemistry – I	152	141	2	Perfect	500
37	71	Chemistry – II	204	198	2	Perfect	500
38	86	Botany – II	168	163	2	Perfect	500
39	87	Zoology – I	204	204	2	Perfect	500
40	88	Zoology – II	140	137	2	Perfect	500
41	93	Ghazal Qaseeda aur Rubayee	344	343	2	Perfect	3000
42	94	Manavi, Marsia aur Nazam	494	492	2	Perfect	3000
43	95	Urdu Zaban-O-Adab Ki Tareeq	403	401	2	Perfect	3000
44	96	Hindi aur Farsi Paper –I	208	208	2	Perfect	3000
45	97	Hindi aur Farsi Paper –II	84	83	2	Pin	3000
46	98	Adabi Tanqeed	366	362	2	Perfect	6000
47	99	Tarjumanigari aur Ablagiyaat	352	349	2	Perfect	6000
48	100	Dastan Navel Afsana aur Drama	512	511	2	Perfect	6000
49	101	Gharafsanvi Adab	408	403	2	Perfect	6000
50	102	British Poetry – I	192	190	2	Perfect	500
51	103	British Poetry – II	60	58	2	Pin	500
52	104	British Poetry – III	156	155	2	Perfect	700
53	105	British Poetry – IV	72	71	2	Pin	700
54	106	British Poetry – V	128	124	2	Perfect	700
55	107	British Poetry – VI	100	100	2	Pin	700
56	108	British Poetry – VII	204	203	2	Perfect	700
57	109	British Poetry – VIII	208	207	2	Perfect	700
58	110	British Poetry – IX	96	96	2	Pin	700
59	111	British Poetry – X	140	140	2	Perfect	700
60	112	British Drama –I	72	72	2	Pin	800
61	113	British Drama –II	40	40	2	Pin	600

62	114	British Drama –III	60	59	2	Pin	600
63	115	British Drama –IV	64	64	2	Pin	600
64	116	British Drama –V	60	59	2	Pin	600
65	117	British Drama –VI	44	43	2	Pin	400
66	118	British Drama –VII	52	52	2	Pin	600
67	119	British Drama –VIII	52	51	2	Pin	600
68	120	British Drama –IX	56	55	2	Pin	700
69	121	The Novel - I	76	75	2	Pin	300
70	122	The Novel – II	52	51	2	Pin	600
71	123	The Novel – III	48	48	2	Pin	600
72	124	The Novel – IV	52	52	2	Pin	700
73	125	The Novel – V	52	51	2	Pin	700
74	126	The Novel – VI	48	47	2	Pin	600
75	127	The Novel – VII	44	44	2	Pin	600
76	128	The Novel – VIII	60	59	2	Pin	700
77	129	The Novel – IX	40	39	2	Pin	300
78	130	Aspects of Language - I	40	40	2	Pin	800
79	131	Aspects of Language – II	56	56	2	Pin	700
80	132	Aspects of Language – III	64	63	2	Pin	600
81	133	Aspects of Language – IV	60	60	2	Pin	600
82	134	Aspects of Language – V	96	95	2	Pin	700
83	135	Aspects of Language – VI	80	79	2	Pin	600
84	136	Aspects of Language – VII	44	43	2	Pin	800
85	137	Aspects of Language – VIII	70	69	2	Pin	600
86	138	Aspects of Language – IX	60	59	2	Pin	700
87	139	Aspects of Language – X	84	83	2	Pin	600
88	140	English Studies in India – I MEG-10	48	48	2	Pin	1200
89	141	English Studies in India – II MEG-10	40	39	2	Pin	1200
90	142	English Studies in India – III MEG-10	40	39	2	Pin	1200
91	143	English Studies in India – IV MEG-10	72	71	2	Pin	1200
92	144	English Studies in India – V MEG-10	44	43	2	Pin	1200
93	145	English Studies in India – VI MEG-10	60	60	2	Pin	1200
94	146	English Studies in India – VII MEG-10	40	39	2	Pin	1200
95	147	English Studies in India – VIII MEG-10	68	67	2	Pin	1200
96	156	Literary Criticism and Theory I MEG - 05	60	59	2	Pin	1000
97	157	Literary Criticism and Theory II MEG - 05	60	59	2	Pin	1000
98	158	Literary Criticism and Theory III MEG - 05	44	43	2	Pin	1000
99	159	Literary Criticism and Theory IV MEG - 05	68	67	2	Pin	1200
100	160	Literary Criticism and Theory V MEG - 05	56	55	2	Pin	1300
101	161	Literary Criticism and Theory VI MEG - 05	48	47	2	Pin	1000
102	162	Literary Criticism and Theory VII MEG - 05	68	67	2	Pin	1000
103	163	Literary Criticism and Theory VIII MEG - 05	44	43	2	Pin	1200
104	173	Indian English Literature – I MEG - 07	104	103	2	Perfect	1300
105	174	Indian English Literature – II MEG - 07	64	63	2	Pin	1200
106	175	Indian English Literature – III MEG - 07	52	51	2	Pin	1200
107	176	Indian English Literature – IV MEG - 07	60	59	2	Pin	1300
108	177	Indian English Literature – V MEG - 07	80	80	2	Pin	1300
109	178	Indian English Literature – VI MEG - 07	68	68	2	Pin	1200
110	179	Indian English Literature – VII MEG - 07	96	95	2	Pin	1400
111	180	Indian English Literature – VIII MEG - 07	44	43	2	Pin	1400
112	181	New Literature in English I MEG - 08	80	80	2	Pin	1200
113	182	New Literature in English II MEG - 08	76	75	2	Pin	1200
114	183	New Literature in English III MEG - 08	40	39	2	Pin	1200
115	184	New Literature in English IV MEG - 08	76	75	2	Pin	1200
116	185	New Literature in English V MEG - 08	56	55	2	Pin	1200
117	186	New Literature in English VI MEG - 08	100	99	2	Pin	1200
118	187	New Literature in English VII MEG - 08	56	55	2	Pin	1200
119	188	New Literature in English VIII MEG - 08	60	59	2	Pin	1200
120	198	MHI-01, Ancient & Medieval Societies – I	84	83	2	Pin	700
121	199	MHI-01, Ancient & Medieval Societies – II	64	63	3	Pin	700
122	200	MHI-01, Ancient & Medieval Societies – III	60	58	2	Pin	700
123	201	MHI-01, Ancient & Medieval Societies – IV	56	54	2	Pin	700
124	202	MHI-01, Ancient & Medieval Societies – V	60	58	2	Pin	700
125	203	MHI-01, Ancient & Medieval Societies – VI	52	50	2	Pin	700
126	204	MHI-01, Ancient & Medieval Societies – VII	64	64	2	Pin	700
127	205	MHI-01, Ancient & Medieval Societies – VIII	56	53	2	Pin	700
128	206	MHI-01, Ancient & Medieval Societies – X	60	59	2	Pin	700
129	207	MHI-02, Modern World - I	60	59	2	Pin	700

130	208	MHI-02, Modern World – II	34	32	2	Pin	700
131	209	MHI-02, Modern World – III	60	58	2	Pin	700
132	210	MHI-02, Modern World – IV	86	83	2	Pin	700
133	211	MHI-02, Modern World – V	62	61	2	Pin	700
134	212	MHI-02, Modern World – VI	58	58	2	Pin	700
135	213	MHI-02, Modern World – VII	64	61	2	Pin	700
136	214	MHI-02, Modern World – VIII	32	32	2	Pin	700
137	215	MHI-02, Modern World – IX	36	35	3	Pin	700
138	216	MHI-05, History of Indian Economy - I	100	97	3	Pin	700
139	217	MHI-05, History of Indian Economy – II	144	142	3	Perfect	700
140	218	MHI-05, History of Indian Economy – III	128	125	3	Perfect	700
141	219	MHI-05, History of Indian Economy – IV	134	133	2	Perfect	700
142	220	MHI-05, History of Indian Economy – V	108	107	3	Perfect	700
143	221	MHI-05, History of Indian Economy – VI	48	46	3	Pin	700
144	222	MHI-05, History of Indian Economy – VII	96	94	3	Pin	700
145	223	MHI-05, History of Indian Economy – VIII	114	114	3	Perfect	700
146	224	MHI-07, Religious Thought and Belief in India- I	40	40	3	Pin	700
147	225	MHI-07, Religious Thought and Belief in India- II	44	44	3	Pin	700
148	226	MHI-07, Religious Thought and Belief in India- III	56	53	3	Pin	700
149	227	MHI-07, Religious Thought and Belief in India- IV	58	58	3	Pin	700
150	228	MHI-07, Religious Thought and Belief in India- V	40	38	3	Pin	700
151	229	MHI-07, Religious Thought and Belief in India- VI	56	53	3	Pin	700
152	230	MHI-07, Religious Thought and Belief in India- VII	52	51	3	Pin	700
153	231	MHI-07, Religious Thought and Belief in India- VIII	32	30	3	Pin	700
154	299	Diploma in Journalism and Mass Comm. Book No. 1- Part -I	76	71	2	Pin	500
155	300	Diploma in Journalism and Mass Comm. Book No. 1- Part -II	72	70	2	Pin	500
156	301	Diploma in Journalism and Mass Comm. Book No. 1- Part -III	84	79	2	Pin	500
157	302	Diploma in Journalism and Mass Comm. Book No. 1- Part -IV	128	124	2	Perfect	500
158	303	Diploma in Journalism and Mass Comm. Book No. 1- Part -V	112	108	2	Perfect	500
			21649	21172			190400

3. **Quoting of price:** The prices are to be quoted for the printing of books on per book basis only [inclusive all, as per the above specifications, pages (blank & printed), binding, transport, packing, labour etc.,]. Unit prices are to be quoted both in figures and in words. In case of discrepancy, the amount quoted in words / lesser amount will be taken as valid.

In case of any variation of number of pages noticed at later stage, the proportionate amount per page will be deducted / considered. The bidders may check the material available, location, type of printing of inner/cover page etc., before submission of the tender document.

4. **Quantity variation:** The quantities included in the tender can be increased or decreased at the discretion of the Maulana Azad National Urdu University, Hyderabad, the University decision will be final in this regard.
5. The work-order issued/entrusted to the firm should do/undertake the work solely and not to assign or sublet the allocated work in whole or in part or any benefit there under to any other party. The consortium between firms if any, shall not be considered after the date of submission of the tender.
6. **Quality check:** The required quality paper of SLM (60 GSM with 80% brightness or more in case of inner pages, 200 GSM art card in case of cover page) shall be checked by the University or any other government agency / reputed firm as per the discretion of the University. If found that the desired paper has not been used, the University may return the material in whole or in part and also impose penalty upto 10% on the total value of the work order.
7. **Printing:** The tender should have a printing press with required facilities such as laser composing, offset printing machine of single demy size. The process of printing and supply has to be completed within one month from the date of issue of printing / work order as per the desired specification and to observe the following:

- (i) The SLM (Books) are to be packed in the bundles of 50 / 100 each with plastic strip.
  - (ii) The firm has to use the best quality of ink in order to give clear, clean and tidy appearance.
  - (iii) In case of non delivery of the SLM (Books) due to any reason, not acceptable to the University due to inferior quality, the firm shall required to reprint and to supply free of cost to the satisfaction of the University.
8. **Payment:** The mode of payment will be in Indian rupees in the following order:
- (i) **80% of total printing work order:** After 100% print and supply of SLM books subject to certification by the University.
  - (ii) **20% of total printing work order:** After handing over films duly certified by the university.
  - (iii) **100% of total printing work order:** In case where there is no film, 100 % payment can be released on printing and supply of entire quality ordered, subject to certification by the university and furnishing of the Security Deposit.
  - (iv) The printing work order may be placed in phase wise and the payment may be considered in the phase wise.
9. **Penalty clause:** The printing, binding and supply of Self Learning Material (SLM) has to be completed within stipulated time period, in case of delay, the University reserves the right to impose the penalty, as follows:
- (i) **Liquidated Damages:** If the printers fails to print, bind, pack and supply of entire books of desired quality and quantity or part of it or unable to perform the service within the specified periods herein for reasonable cause, the University shall, without prejudice to its other remedies under the contract / order may deduct from the contract price, as liquidated damages, a sum equivalent to 2% per week of the value of undelivered service of the goods or unperformed services limited to a maximum of 10% value of the printing order. Once the maximum is reached, the University may consider termination of the contract / order without any notice and further serious action may be initiated. For delayed supplies, a penalty up to the maximum of 10%of the printing work order will be deducted from the bill after which the work order will remain cancelled. In case of shortfall, the balance penalty amount will be recovered from the Security Deposit.
  - (ii) **Termination for default:** The University may, without prejudice to any other remedy for breach of contract / order, by written notice of default sent to the firm, may terminate the contract / order in whole or part at the risk and cost of the defaulting firm.
    - (a) If the firm fails to execute the printing, binding, packing and supply of all the books, forms or any material specified in the order with in the period(s) of desired quality and quantity specified in the order, or within any extension therefore granted by the University, or
    - (b) If the supplier fails to perform any other obligation(s) under the contract.
    - (c) If any defects are observed in the printing, binding or packing, the University will have the right to reduce the payment to be made to the firm, or take any other suitable action against the firm, and the University decision will be final in this regard.
    - (d) In the event of the printer being adjudged insolvent.
  - (iii) **Withdrawal / unable to Print:** In case the matter leading to the withdrawal of the assigned printing work order, the entire charges which will be incurred on withdrawal process and the enhancement of the cost if any in getting the books, forms, printing, binding and seal packing from any other printer / supplier will be recovered from the defaulting firm together with penalties as may be fixed by the University.

10. Each bidder should clearly specify that he agrees to / abide by the terms and conditions of this tender document on their printed letter head / sign on tender document and attach it along with the technical bid.
11. The bid should be accompanied by bid security / EMD of **Rs. 4,00,000/-** (Rupees four lakhs only) drawn in favour of Maulana Azad National Urdu University payable at Hyderabad. The EMD of unsuccessful bidders will be returned without interest as per rules. The EMD of the successful bidder will be converted into part amount of Security Deposit and will be returned without interest after the successful completion of contract period subject to meeting the specified conditions as laid down by the University. The security deposit will be forfeited if any terms and conditions are contravened / deviated.
12. The interested bidders may purchase the tender from Purchase & Stores Section, MANUU on all working days (**9.30 a.m. to 6.00 p.m.**) on payment of tender cost amount of **Rs. 10,000/-** (non-refundable) through DD of any nationalized bank drawn in favour of Maulana Azad National Urdu University payable at Hyderabad. The forms can also be down loaded from the University Website: ([www.manuu.ac.in](http://www.manuu.ac.in)). The cost of tender form of **Rs. 10,000/-** (non-refundable) in the form of DD is to be attached along with the downloaded tender forms.
13. The sealed tender should be submitted to the **Purchase & Stores Section, Maulana Azad National Urdu University, Gachibowli, Hyderabad-500032** by **3:00p.m.** on or before **08.02. 2017** Tenders received after the due date and time will not be considered by the University. The bid will be opened on the same day at **3:30 p.m.** in the presence of prospective printers (bidders) or their authorized representative. The representative should bring the authorization letter from their vendor for attending the tender opening committee meeting. If the opening day is declared as a holiday on account of unforeseen situation, it will be on the next working day.
14. The bids of black listed firm by any government organization as per knowledge of the University will not be considered. The decision of the University will be final in this regard.
15. The University reserves all the right to reject or accept any tender without assigning any reason or cancel or withdraw the tender notice.
16. The printing work order will be placed to the lowest quoted firm (item wise/Book Code wise) provided the firm meets all the conditions and recommended by the Committee constituted in this regard;
17. **Technical bid:** In the technical bid, the firm has to provide the required information as per Annexure-I and in Annexure-II to indicate by writing Yes / No that the firm agree to print the SLM.
18. In case of any dispute the Jurisdiction will be Hyderabad. The Registrar, Maulana Azad National Urdu University, Hyderabad shall decide the issue and his decision will be final and shall be binding on both the parties.
19. Every dispute, difference, or question which may at any time arise between the parties hereto or any person claiming under them, touching or arising out of or in respect of this agreement (deed) or the subject matter thereof shall be referred to the arbitrator to be agreed upon by both of them and in case of difference of opinion between them, to an Arbitrator appointed by the Vice Chancellor, MANUU, Hyderabad and the decision of the Arbitrator shall be final and binding on both the parties.

Place: Hyderabad

Date: 18.01.2017

**Registrar**

Maulana Azad National Urdu University,  
Hyderabad

**Encl:**

*Annexure-I & II (Technical bid) and III (Financial bid)*

**ANNEXURE-I****Chapter-III (Technical bid): The information to be furnished by the firm along with technical bid**

1.	Name of the firm	M/s.
2.	Details of Tender Cost	Rs. 10,000/- D.D. No. _____ dated: _____ Bank _____
3.	Details of EMD	Rs. 4,00,000/- D.D. No. _____ dated: _____ Bank _____
4.	Contact Details	Postal Address ..... ..... ..... Tel No. Mobile:  E-mail:
5.	Details of Registration with income tax and sales tax authorities <i>Enclose Copy / proof</i>	
6.	PAN Details <i>Enclose Copy / proof</i>	
7.	Documentary proof for Pre Qualification Criteria as mentioned in the Tender (Sl. 7, Chapter II) a) Proof for Annual Turnover  b) Proof for experience criteria	2013-14 Rs. 2014-15 Rs. 2015-16 Rs.
-	<b>Optional:</b> Customer list with nature of work done & value (only single order shall be taken)	

Place:

Date:

Authorized signature of  
the firm along with seal

**ANNEXURE – II**

**Chapter-III (Technical bid):** Specification and allied technical details of the Self Learning Material (SLM) of all courses.

1.	Size of the book	Demy ¼ (finished size 21.5 cm x 27.5 cms)
2.	Paper for cover	200 GSM art card Design/text will be in double colour
3.	Paper for inner text	60 GSM with minimum 80% brightness or more
	Printing of inner pages	Inner text will be in single colour (black).
4.	Type of binding	Perfect Binding (101 pages or more including blank pages) / pin if the number of pages of the book is 100 or less
5.	Packaging	The printed books are to be packed in bundles of 50 / 100 books course wise with plastic strip.
6.	Delivery	MANUU, Gachibowli (at DDE stores, ground floor)
7.	Printing source available	Positive Plates

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Place:

Authorized signature of  
the firm along with seal

Date:

**ANNEXURE-III****Chapter-IV (Financial bid): Amount to be quoted by the firm for SLM**

Sl.	BKID	Titles	Net Qty. required (Excl. Qty Held)	Unit Price (inclusive of all) Per SLM book	Total Amount (inclusive of all)
1	003	English	1000		
2	004	Hindi – I	1000		
3	005	Hindi – II	1000		
4	007	History 102	5000		
5	009	Pub. Administration 104	<b>500</b>		
6	013	Islamic Studies Book – I 107-1	2000		
7	014	Islamic Studies Book – II 107-2	2000		
8	EE	Environmental Studies	1200		
9	21	History 202	4000		
10	22	Political Science 203	4000		
11	26	Urdu 206	5000		
12	27	ISLAMIC STUDIES -I 207-1	1500		
13	28	ISLAMIC STUDIES -II 207-2	1600		
14	29	ISLAMIC STUDIES -III 207-3	1600		
15	30	ENGLISH LANGUAGE	7000		
16	31	URDU LANGUAGE - I	5000		
17	32	URDU LANGUAGE - II	5000		
18	400	Hindi S/L	1200		
19	414	Arabic Language S/L	<b>500</b>		
20	33	Economics Part - I 301-1	500		
21	34	Economics Part – II 301-2	500		
22	35	History Part – I 302-1	<b>500</b>		
23	36	History Part – II 302-2	<b>500</b>		
24	53	Botany	500		
25	54	Zoology	400		
26	57	Physics	500		
27	61	Botany	700		
28	62	Zoology	600		
29	63	Physics Paper – I	1100		
30	64	Physics Paper – II	800		
31	65	Chemistry	1000		
32	66	Mathematics – I	700		

33	67	Mathematics – II	1100		
34	68	Botany	500		
35	69	Zoology	500		
36	70	Chemistry – I	500		
37	71	Chemistry – II	500		
38	86	Botany – II	500		
39	87	Zoology – I	500		
40	88	Zoology – II	500		
41	93	Ghazal Qaseeda aur Rubayee	3000		
42	94	Manavi, Marsia aur Nazam	3000		
43	95	Urdu Zaban-O-Adab Ki Tareeq	3000		
44	96	Hindi aur Farsi Paper –I	3000		
45	97	Hindi aur Farsi Paper –II	3000		
46	98	Adabi Tanqeed	6000		
47	99	Tarjumanigari aur Ablagiyaat	6000		
48	100	Dastan Navel Afsana aur Drama	6000		
49	101	Gharafsanvi Adab	6000		
50	102	British Poetry – I	500		
51	103	British Poetry – II	500		
52	104	British Poetry – III	700		
53	105	British Poetry – IV	700		
54	106	British Poetry – V	700		
55	107	British Poetry – VI	700		
56	108	British Poetry – VII	700		
57	109	British Poetry – VIII	700		
58	110	British Poetry – IX	700		
59	111	British Poetry – X	700		
60	112	British Drama –I	800		
61	113	British Drama –II	600		
62	114	British Drama –III	600		
63	115	British Drama –IV	600		
64	116	British Drama –V	600		
65	117	British Drama –VI	400		
66	118	British Drama –VII	600		
67	119	British Drama –VIII	600		
68	120	British Drama –IX	700		
69	121	The Novel - I	300		
70	122	The Novel – II	600		

71	123	The Novel – III	600		
72	124	The Novel – IV	700		
73	125	The Novel – V	700		
74	126	The Novel – VI	600		
75	127	The Novel – VII	600		
76	128	The Novel – VIII	700		
77	129	The Novel – IX	300		
78	130	Aspects of Language - I	800		
79	131	Aspects of Language – II	700		
80	132	Aspects of Language – III	600		
81	133	Aspects of Language – IV	600		
82	134	Aspects of Language – V	700		
83	135	Aspects of Language – VI	600		
84	136	Aspects of Language – VII	800		
85	137	Aspects of Language – VIII	600		
86	138	Aspects of Language – IX	700		
87	139	Aspects of Language – X	600		
88	140	English Studies in India – I MEG-10	1200		
89	141	English Studies in India – II MEG-10	1200		
90	142	English Studies in India – III MEG-10	1200		
91	143	English Studies in India – IV MEG-10	1200		
92	144	English Studies in India – V MEG-10	1200		
93	145	English Studies in India – VI MEG-10	1200		
94	146	English Studies in India – VII MEG-10	1200		
95	147	English Studies in India – VIII MEG-10	1200		
96	156	Literary Criticism and Theory I MEG - 05	1000		
97	157	Literary Criticism and Theory IIMEG - 05	1000		
98	158	Literary Criticism and Theory IIIMEG - 05	1000		
99	159	Literary Criticism and Theory IV MEG - 05	1200		
100	160	Literary Criticism and Theory V MEG - 05	1300		
101	161	Literary Criticism and Theory VI MEG - 05	1000		
102	162	Literary Criticism and Theory VII MEG - 05	1000		
103	163	Literary Criticism and Theory VIII MEG - 05	1200		
104	173	Indian English Literature – I MEG - 07	1300		
105	174	Indian English Literature – II MEG - 07	1200		
106	175	Indian English Literature – III MEG - 07	1200		
107	176	Indian English Literature – IV MEG - 07	1300		
108	177	Indian English Literature – V MEG - 07	1300		

109	178	Indian English Literature – VI MEG - 07	1200		
110	179	Indian English Literature – VII MEG - 07	1400		
111	180	Indian English Literature – VIII MEG - 07	1400		
112	181	New Literature in English I MEG - 08	1200		
113	182	New Literature in English II MEG - 08	1200		
114	183	New Literature in English III MEG - 08	1200		
115	184	New Literature in English IV MEG - 08	1200		
116	185	New Literature in English V MEG - 08	1200		
117	186	New Literature in English VI MEG - 08	1200		
118	187	New Literature in English VII MEG - 08	1200		
119	188	New Literature in English VIII MEG - 08	1200		
120	198	MHI-01, Ancient & Medieval Societies – I	700		
121	199	MHI-01, Ancient & Medieval Societies – II	700		
122	200	MHI-01, Ancient & Medieval Societies – III	700		
123	201	MHI-01, Ancient & Medieval Societies – IV	700		
124	202	MHI-01, Ancient & Medieval Societies – V	700		
125	203	MHI-01, Ancient & Medieval Societies – VI	700		
126	204	MHI-01, Ancient & Medieval Societies – VII	700		
127	205	MHI-01, Ancient & Medieval Societies – VIII	700		
128	206	MHI-01, Ancient & Medieval Societies – X	700		
129	207	MHI-02, Modern World - I	700		
130	208	MHI-02, Modern World – II	700		
131	209	MHI-02, Modern World – III	700		
132	210	MHI-02, Modern World – IV	700		
133	211	MHI-02, Modern World – V	700		
134	212	MHI-02, Modern World – VI	700		
135	213	MHI-02, Modern World – VII	700		
136	214	MHI-02, Modern World – VIII	700		
137	215	MHI-02, Modern World – IX	700		
138	216	MHI-05, History of Indian Economy - I	700		
139	217	MHI-05, History of Indian Economy – II	700		
140	218	MHI-05, History of Indian Economy – III	700		
141	219	MHI-05, History of Indian Economy – IV	700		
142	220	MHI-05, History of Indian Economy – V	700		
143	221	MHI-05, History of Indian Economy – VI	700		
144	222	MHI-05, History of Indian Economy – VII	700		
145	223	MHI-05, History of Indian Economy – VIII	700		
146	224	MHI-07, Religious Thought and Belief in India- I	700		

147	225	MHI-07, Religious Thought and Belief in India- II	700		
148	226	MHI-07, Religious Thought and Belief in India- III	700		
149	227	MHI-07, Religious Thought and Belief in India- IV	700		
150	228	MHI-07, Religious Thought and Belief in India- V	700		
151	229	MHI-07, Religious Thought and Belief in India- VI	700		
152	230	MHI-07, Religious Thought and Belief in India- VII	700		
153	231	MHI-07, Religious Thought and Belief in India- VIII	700		
154	299	Diploma in Journalism and Mass Comm. Book No. 1- Part -I	500		
155	300	Diploma in Journalism and Mass Comm. Book No. 1- Part –II	500		
156	301	Diploma in Journalism and Mass Comm. Book No. 1- Part –III	500		
157	302	Diploma in Journalism and Mass Comm. Book No. 1- Part –IV	500		
158	303	Diploma in Journalism and Mass Comm. Book No. 1- Part -V	500		

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**\*\*\* END OF THE TENDER DOCUMENT \*\*\***